

Neighbourhood Plan - Steering Group Meeting 3.10.16 7.30 pm Montessori Room Village Institute.

Present: S Barrass - SBa, S Burley – SB, A Cook – AC, T Killeen – TK, J Poole – JP, J Robson – JR, P Sewell – PS, D Studholme – DS,

R Tait – RT and L Young – LY.

Apologies were received from J Whiteman, D Goodale, S Carmichael, J Pilcher, C Hughes and G Tucker

Minutes of the Meeting of 5th September 2016 - accepted with the alteration that it was at the meeting on 8th September, not 5th September that it was agreed not to do a demographic survey.

Minutes of the Meeting of 8th September 2016 – were tabled and taken as read - to be accepted at a later meeting.

RT was thanked for providing **web training session** on policy contributions.

Vision statement had been amended as agreed.

J Pilcher has been asked to co-ordinate the **drafting of criteria for ‘Call for sites’** with the PC Clerk.

Report to Ticehurst Parish Council for 4th October: Drafted by SBa and agreed by members.

Matters arising from that report:

- Feria will take all policy pages and input to produce ‘one-liners’ for the November consultation. Public comment provided in November will be taken into account and more meaty policies produced for the December consultation period.
- December comment will then be used to draft formal policies in January 2017.
- Call for sites - low key, with statutory publication - needs to be run through November during this consultation period. It was pointed out that RDC will do a call for sites if the parish doesn’t. It was pointed out that Hawkhurst had some good policies about development after 2033 within their draft policies which have reached regulation 16. If this remains within the plan that goes to examination it will assist in following some of their well thought out suggestions

- Members were asked to contribute their thoughts for suitable criteria on the policy web site pages.
- Evidential trail of consultation is important, so apart from the events on 3rd and 4th of November which Feria will run and produce the material, it was felt that other events, such as a village square event, pubs, school newsletters, churches would be good places to encourage participation. Members of the SG were asked to consider where and what they could do to promote input from the public prior to 12th November and to organise it themselves – materials can be provided by Feria or copied.

Volunteers	Where	Dates	Materials needed

Policy Development: SBa requested that those who had not yet done so should post suggestions to the policy pages - SBa agreed to redistribute his email on how to contribute. It was emphasised that this was just for the SG committees so that no one is seen to have ownership of any one idea, thus making the emerging drafts a corporate decision.

Publicising Activity: RT drafted a poster that could be produced up to A1 size for notable points throughout the parish

- A21 Traffic Lights
- Rosemary Lane junction
- Village Hall Ticehurst
- Village Square Ticehurst
- The Green Stonegate (not to damage finger post – plastic ties preferable)
- Stonegate Station
- Doctor’s Surgery

Subscription System is starting to work and TNP now has a dedicated facebook page.

Meeting Dates: Monday, 31st October 6.30 p.m. Tuesday, 29th November and Thursday, 29th December 2016 6.30 p.m. to agree reports to go to the next PC meeting. Individual groups were encouraged to meet or communicate with each other to facilitate policy contributions.